

## PRIVATE VEHICLE TRANSPORTATION

The board authorizes the use of private vehicles under the following circumstances. The superintendent shall establish procedures for the use of private auto transportation.

### **“In-Lieu” Transportation**

Under unusual circumstances, the district may request parents, or a responsible adult, to drive children to school in their own vehicles on a per-mile cost reimbursable basis. The transportation department determines when "in-lieu" transportation would be advantageous to the district and arranges its implementation. In cases where car pools are formed by families, reimbursement may only be provided to the parent providing the transportation.

“In-lieu” transportation may not be approved for carpools when the vehicle being used to transport students is a vehicle having a passenger capacity rating of more than ~~10~~ 10 passengers including the driver.

Staff and parent volunteers, including “in-lieu” transportation, must understand that the school district’s liability is in excess of the liability of the owner of any privately owned vehicle used for transportation -or any other district purpose. The exception to this is vehicles rented or leased by the district for official district use, in which case the district’s liability insurance would be primary. -“In-lieu” transportation agreements do not constitute a vehicle rented or leased to the district.

### **Field Trips and Other Extracurricular Activities**

Upon written approval of the principal, staff or approved volunteers may transport students when a student’s welfare is involved, when due care dictates prompt action, when engaging in ~~occasional~~ field trip activities, or when engaged in an ~~occasional~~ extracurricular activity. At the principal’s discretion there will be no district provided transportation for some co-curricular and extracurricular programs. Prior to participating in such activities/programs parents/guardians of students will be required to acknowledge that they are responsible for providing for the transportation of their student(s).

The district will not authorize the transport of students in any vehicle, district owned or privately owned, other than a yellow school bus, commercial charter bus, or similar coach that is rated to carry more than 10 passengers.

Staff and approved volunteers must understand that the district’s liability is in excess of the liability of the owner of any privately owned vehicle used for transportation or any other district purpose. The exception to this is, vehicles rented or leased by the district for official use, in which case the district’s liability insurance would be primary.

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Legal References:     RCW 28A.160.030   Authorizing individual transportation or other arrangements--Pupils must provide own transportation, when  
                              WAC 392-143-070   All vehicles other than school buses used to transport students

Adoption Date: January 2, 2002

| Woodland School District #404